

DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR FY 2020-21

INTRODUCTION

In terms of Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the Regulations), the Company, through various programmes, is required to familiarize its independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc.

Further, in terms of Regulation 46(2) of the Regulations details of such familiarization programmes are to be disseminated on the Website of the Company, including therein the following details:-

- i. number of programmes attended by independent directors (during the year and on a cumulative basis till date),
- ii. number of hours spent by independent directors in such programmes (during the year and on cumulative basis till date), and
- iii. other relevant detail.

Details of familiarization programmes imparted to Independent Directors during Financial 2020-21 have been listed below.

The Company inter-alia conducted following programmes / presentations from time to time to familiarise the Independent Directors about the Company:

- Business Strategy / Plan of the Company;
- Updates on borrowing programme and liquidity position of the Company;
- New initiatives and strategic decisions regarding the Company and its business;
- Major regulatory updates and its impact on the Company.
- Impact on the business of the Company due to outbreak of COVID-19
- Safety, Health and Environment initiatives

These programmes / presentations were part of Board / Committee meetings held during the financial year 2020-21.

Additionally, Independent Directors are briefed on their roles, duties, rights and responsibilities as an Independent Director of the Company at the time of their appointment through formal appointment letter.

Details as required under Regulation 46(2) of the Regulations are mentioned below:
 (in Hours)

Sr. No.	Name of Independent Director	No. of Programmes Meetings /		No. of hours spent	
		During financial year 2020-21	Cumulative During financial year 2020-21 Cumulative till 31 March 2021	During financial year 2020-21	Cumulative During financial year 2020-21 Cumulative till 31 March 2021
1.	Mr. Govardhandas Aggarwal	6	+12	4	+8
2.	Mr. Kailash Bubna	6	+12	4	+8
3.	Ms. Kavita Sharma	2	+2	1	+1